

Application Form

Please also include a **SHORT** covering letter explaining why you are applying for this job.
 Please return to Andy Rimmer (Vicar), vicar@ccbarnet.org.uk
 Christ Church Barnet, St Albans Road, Barnet EN5 4LA by 5pm, Sunday 28th April 2024.

1. Personal Details

Post applied for:	Associate Minister		
Where did you hear about the post?			
Surname:			
First Name:			
Postal Address:			
Telephone Numbers:			
Email Address:			
NI Number:			
Nationality:			
Immigration Status:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Do you have the legal right to work in the UK?			
If no, please write in any conditions (e.g. end date, Visa type, etc.):			
Do you have any Criminal Convictions not "spent" under the Rehabilitation of Offenders Act 1974?		Yes <input type="checkbox"/>	No <input type="checkbox"/>
If yes, please supply further details:			
Current Job:			

2. REFERENCES

Please give the name & contact details of 3 referees (not relatives): Your current or most recent employer, a current church leader who knows you well, & a personal reference (who has known you for a minimum of 3 years).

Reference 1	
Surname:	
First Name:	
Postal Address:	
Telephone numbers	
Email Address:	
Please indicate here if you would prefer us not to contact them prior to interview	
Reference 2	
Surname:	
First Name:	
Postal Address:	
Telephone numbers	
Email Address:	
Please indicate here if you would prefer us not to contact them prior to interview	
Reference 3	
Surname:	
First Name:	
Postal Address:	
Telephone numbers	
Email Address:	
Please indicate here if you would prefer us not to contact them prior to interview	

3. WORK HISTORY

Please list and describe your work experience to date, beginning with the most recent. Please account for any gaps in employment.

PLACE (Name and Address of Employer)	DATES (From-To, Month/Year)	POSITION	MAIN DUTIES/ROLES	SALARY

4. GENERAL EDUCATION

SCHOOL/COLLEGE/ UNIVERSITY	DATES	QUALIFICATIONS

5. RELEVANT TRAINING COURSES

NAME OF COURSE AND ORGANISER	DATE/DURATION	MAIN PURPOSE/BENEFIT

6. Spiritual Life

Briefly describe how you became a Christ follower and what it means to know him in your daily life. How would you describe your spiritual life currently (maximum 300 words)?

7. Areas of Experience.

Describe your experience of Church Leadership and ministry so far (maximum 300 words)?

8. Suitability.

Please assess yourself against the requirement of the person specification, giving examples of how you meet the defined criteria (maximum 1 side of A4)?

9. Other interests and activities.

Please give information about any interests, hobbies or activities in which you are involved (250-300 words maximum).

Additional Information

Please give below any further information that is relevant to your application, eg: any problems with the interview dates, or any special requirements should you be invited for interview.

Declarations

Rehabilitation of Offenders Act 1974

The nature of the work for which you are applying involves working with vulnerable adults or children. Therefore, the post is exempt from the provisions of Section 4 (2) of the above Act and all applicants who are offered employment will be subject to a criminal record check from the Disclosure and Barring Service before the appointment is confirmed. Applicants are NOT entitled to withhold information about convictions which are considered SPENT under the provision of the Act.

Having a criminal record will not necessarily prevent you from working with us; this will depend on the nature of the position and circumstances and background of your offence.

Have you at any time been convicted of an offence, spent or unspent?

*YES / NO *Delete as appropriate

Have you ever received any cautions, reprimands, final warnings or convictions?

*YES / NO *Delete as appropriate

Professional Conduct

Have you been subject to any investigation into your professional conduct by any licensing, regulatory or professional body in the UK or any other country where the outcome was adverse?

*YES / NO *Delete as appropriate

Are you currently the subject of any investigation by any professional organisation in the UK or any other country, which might lead to your removal from any of their lists?

*YES / NO *Delete as appropriate

If you have answered YES to any of the above questions please give details on a separate sheet. Any information supplied will remain confidential and will be considered only in relation to your application for this post.

I agree to inform the parish immediately if any such investigation should be initiated. This includes issues, which may lead to such an investigation and/or have any bearing on my suitability to this post?

*YES / NO *Delete as appropriate

Please read and sign:

I confirm that the information given on this form is, to the best of my knowledge and belief, true and complete. I understand that the PCC is not legally allowed to employ persons who are deemed "not fit" to work with vulnerable adults or children and that if any of the

information I have given is found to be false or misleading, the PCC can withdraw their offer of employment to me, or cancel their agreement with me. I understand that if this is discovered at a later date, I may be dismissed.

I also give my consent to the processing of my personal data by computer or other means in relation to my job application and possible future employment.

Signed..... **Date**